



OFFICE OF
**ASSESSOR-COUNTY CLERK-
RECORDER & ELECTIONS**
COUNTY OF SAN MATEO

MARK CHURCH
CHIEF ELECTIONS OFFICER &
ASSESSOR-COUNTY CLERK-RECORDER

**San Mateo County
Language Accessibility Advisory Committee (LAAC)**

Meeting Agenda

Thursday, December 4, 2025, 10:30 a.m. to 11:30 a.m.
Via Microsoft Teams

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 294 022 001 173 8

Passcode: iA2rj2Pe

- I. **Introductions and Announcements** (10 minutes)
 - Mic Check - *All*
 - Announcements
- II. **Registration & Elections Division Update** (10 minutes)
 - VEOAC, VAAC
- III. **New Business** (25 minutes)
 - LAAC Recruitment Update
 - Planning for 2026 LAAC Committee Efforts
 - Recommendations: Updating and Creation of New Language Accessibility Materials
 - Election Material Proofreader Positions
- IV. **Open Forum** (10 minutes)
- V. **Set Next Meeting Date** (5 minutes)
 - Monthly – January 22
 - Bi-monthly – February 5
 - Quarterly – March 12
- VI. **Adjournment**

Next meeting: TBD