



State of California - Department of Fish and Wildlife  
**2024 ENVIRONMENTAL DOCUMENT FILING FEE**  
**CASH RECEIPT**  
 DFW 753.5a (REV. 01/01/24) Previously DFG 753.5a

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RECEIPT NUMBER:  
 41-11192024-0002  
 STATE CLEARINGHOUSE NUMBER (If applicable)

**SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.**

LEAD AGENCY WEST BAY SANITARY DISTRICT	LEAD AGENCY EMAIL	DATE 11/19/2024
COUNTY/STATE AGENCY OF FILING SAN MATEO COUNTY	DOCUMENT NUMBER 129064	

PROJECT TITLE  
 350 GROVE DRIVE, PORTOLA VALLEY, CALIFORNIA - SEPTIC TANK EFFLUENT PUMP (STEP)

PROJECT APPLICANT NAME WEST BAY SANITARY DISTRICT	PROJECT APPLICANT EMAIL	PHONE NUMBER
PROJECT APPLICANT ADDRESS	CITY	STATE
		ZIP CODE

**PROJECT APPLICANT** (Check appropriate box)

Local Public Agency   
  School District   
  Other Special District   
  State Agency   
  Private Entity

**CHECK APPLICABLE FEES:**


- Environmental Impact Report (EIR) \$ 4,051.25 \$ \_\_\_\_\_
- Mitigated/Negative Declaration (MND)(ND) \$ 2,916.75 \$ \_\_\_\_\_
- Certified Regulatory Program (CRP) document - payment due directly to CDFW \$ 1,377.25 \$ \_\_\_\_\_

- Exempt from fee
  - Notice of Exemption (attach)
  - CDFW No Effect Determination (attach)
- Fee previously paid (attach previously issued cash receipt copy)

- Water Right Application or Petition Fee (State Water Resources Control Board only) \$ 850.00 \$ \_\_\_\_\_
- County documentary handling fee \$ 50.00 \$ \_\_\_\_\_ **50.00**
- Other \$ \_\_\_\_\_

**PAYMENT METHOD:**

Cash   
  Credit   
  Check   
  Other 046749   
 TOTAL RECEIVED \$ \_\_\_\_\_ **50.00**

SIGNATURE <b>X</b> 	AGENCY OF FILING PRINTED NAME AND TITLE Niles Lopshire Deputy Clerk
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NOV 19 2024

**Notice of Exemption**

MARK CHURCH, County Clerk

By NILES LOPSHIR

To: County Clerk  
County of San Mateo

From: West Bay Sanitary District

**Project Title:** 350 Grove Drive, Portola Valley, California – Septic Tank Effluent Pump (STEP)

**Project Location – Specific:** 350 Grove Drive, Portola Valley, California 94028

**Project Location – Town:** Town of Portola Valley

**Project Location – County:** San Mateo

**Description of Project:** Abandonment of Existing Onsite Wastewater Treatment System, Extension of Existing Offsite Force Main, and Installation of New Onsite Wastewater Facilities STEP System

**Name of Public Agency Approving Project:** West Bay Sanitary District

**Name of Person or Agency Carrying Out Project:** Michael William Pourte and Janeen Michelle Pourte

**Exempt Status:**

CEQA Guidelines Section 15601(b)(3), General Rule;

Categorical Exemption. Class 3 – Section 15303 (a) (d) of the State CEQA Guidelines.

(a) Single-family residences not in conjunction with the building of two or more units.

(d) Water main, sewage, electrical, gas and other utility extensions of reasonable length to serve such construction.

**Reasons why project is exempt:**

This project is exempt from CEQA because it can be “seen with certainty that there is no possibility that the activity in question may have a significant impact on the environment.” This certainty is based on the District’s past experience with numerous sewer construction projects of this nature, and the mitigated measures included in all such projects to alleviate any impacts. Most project elements also are exempt as extension of utilities of a reasonable length to serve such construction.

**Lead Agency:** West Bay Sanitary District

**Lead Agency Contact Person:** Sergio Ramirez (650) 321-0384

  
Signature

Date: 7/10/2024 Title: General Manager

11/19/2024 12:31 PM

129064

**FILED**

SAN MATEO COUNTY

**Nov 19 2024**

MARK CHURCH, County Clerk

By *Mark Church*

Deputy Clerk

## “PRELIMINARY REVIEW”

350 Grove Drive, Portola Valley, California – Septic Tank Effluent Pump System (STEP)  
and Force Main Extension  
July 3, 2024

**INTRODUCTION.** At the July 10, 2024, District Board Meeting, the Board will consider the approval of the Class 3 sewer permit for the construction of a Force Main Extension, and the Class 5 sewer permit for the STEP system for 350 Grove Drive, Portola Valley; and the authorization for the filing of a California Environmental Quality Act (CEQA) “Notice of Exemption” for the project. This project is proposed by the property owner, Alon Krashinsky & Jen Liu.

**EXEMPTION REVIEW.** In compliance with CEQA Guidelines, this “preliminary review” of the STEP System Project at 350 Grove Drive, Portola Valley, California was conducted to determine whether the project is exempt from CEQA. Based on this review, staff has concluded that the project is exempt from CEQA under several sections of the guidelines. In summary, the project would not have any significant impacts on the environment because it includes little or no expansion of capacity, and will employ mitigation measures to alleviate any impacts.

This preliminary review presents and elaborates upon the rationale for the conclusions reached by staff.

Staff has concluded that all project elements are exempt under CEQA Guidelines section 15061(b)(3) (known as the “General Rule”), since it can be “seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.”

This certainty is based on the District’s past experience with numerous sewer construction projects of this nature, and the mitigation measures included in all such projects to alleviate any impacts.

**Past Experience.** The District has completed many miles of sewer construction projects and pump station rehabilitation projects in residential areas throughout Menlo Park, Atherton, the County of San Mateo, and the Portola Valley area. While construction-related impacts on land use, traffic, noise, air quality, erosion, drainage, public safety, and cultural resources can occur, no significant environmental impacts have resulted from this work.

The reasons these have been “less-than-significant” include the short-term nature of construction activities, application of the District’s standard construction mitigation measures, good community relations outreach programs to inform project area residents of construction activities, and active coordination with local jurisdictions.

**Construction Mitigation Measures.** Specific impact mitigation measures will be included in the proposed project to avoid, minimize, reduce, or rectify for construction-related impacts. These measures are used on all sewer construction projects. The measures address dust control; erosion control; noise control; protection of soils; provision for

adequate drainage; protection and restoration of structures; precautions for working near sensitive and unique vegetation, protection and restoration of vegetation, landscaping, and improvements; public health and safety precautions; community notifications; traffic control; and preservation of cultural resources.

Most project elements also are exempt as extension of utilities of a reasonable length to serve such construction.

Staff has concluded that most project elements are "categorically exempt" under CEQA Guidelines Section 15303 (a) (Single-family residences not in conjunction with the building of two or more units) and Section 15303 (d) (Water main, sewage, electrical, gas and other utility extensions of reasonable length to serve such construction).

This project is being implemented to provide sanitary sewer service to this parcel and remove the on-site septic system.

**CONCLUSION.** Based on the information presented herein, staff has concluded that all of the installation of the STEP System and force main extension is exempt from CEQA under the CEQA Guidelines Section 15061(b)(3) (the General Rule), and that most project elements are also exempt under CEQA Guideline Section 15303(a) and (d).

County of San Mateo  
Clerk-Recorder  
Mark Church  
555 County Center  
Redwood City, CA 94063  
(650) 363-4500

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Receipt No.: RPT20240063606

Finalization No.: 2024062553

Cashier: 78

Register: 021

Date/Time: 11/19/2024 11:08 AM

Item	Title	Count
1	NOE	1
NOTICE OF EXEMPTION		
Document No.:		129064
Filing Time:		11:08 AM
Filing Total:		\$50.00
Filing Fee:		\$50.00
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NOTICE OF EXEMPTION		
Document No.:		129065
Filing Time:		11:08 AM
Filing Total:		\$50.00
Filing Fee:		\$50.00
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NOTICE OF EXEMPTION		
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Filing Time:		11:08 AM
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Filing Fee:		\$50.00
Total Amount Due:		\$150.00
Total Paid		
Credit Card Tendered:		\$150.00
#46749		
Amount Due:		\$0.00

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