



## Assessor-County Clerk-Recorder and Elections

### San Mateo County Voting Accessibility Advisory Committee

Meeting Minutes  
October 20, 2016  
10:30 A.M.

(Meeting held at 40 Tower Road, San Mateo)

#### **Members Present**

Vincent Merola, Vice Chair  
Mike Levinson  
Randy Jones  
Wilhelmina (Sammi) Riley

#### **Staff Present**

Jim Irizarry  
Anthony Suber, Secretary  
Melinda Dubroff  
Coleen Leong

#### **Items Discussed**

##### 1. Introduction of Committee Members and Announcements

All members in attendance were recorded

Announcements:

- M. Levinson tested SMC Elections phone systems, alerted the department to an issue with the recording of the *Close of Registration* date.
- AB 109 and pending changes to the voting rights of persons in jail versus being in State prison.
- Report from Events:
  - Transition Fair had a good turnout and there was a lot of Voter contact. Visitors showed an interest in the voting equipment. 10 visitors registered to vote at the event and 8 visitors tested the equipment. Tables were shared with the organizers from Elections. There were inquirers about the *Mobile Voting* options

- 25 Year Anniversary for Commission on Disabilities (Started 1991): Jim Irizarry attended the Luncheon that had over 100 attendees including Carol Groom and County Manager, John Mr. Maltbie.
2. Review and approved Meeting Minutes from July 21<sup>st</sup>, 2016 Agenda
    - Minutes were read out loud by V. Merola, W. Riley motioned to approved, M. Levinson 2<sup>nd</sup> the motion and it carried.
  3. Elections Staff Report
    - A. Suber shared Election specific stats related to the Primary (all available on [www.shapethefuture.org](http://www.shapethefuture.org) \*to be referred to as STF moving forward)
    - Reviewed the departments priorities and the availability of the Mobile Voting option for Voters with specific needs.
  4. Democracy Live – LiveBallot discussion
    - For November 8, 2016 Presidential General Election - Accessible Sample Ballot Pamphlet (\*referred to as ASB moving forward) available in English online, Chinese and Spanish are still being vetted to be posted on STF. The number of Voters who access the ASB, on a site hosted by Democracy Live. The VAAC is interested in getting the page visit numbers for the ASB.

SEE BELOW:

Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	% Exit
4650	3253	53.07	905	18.95%

5.
  - Remote Accessible Vote by Mail: We received 12 responses to our RFI, and through evaluation we invited in 4 Vendors for Demonstrations of their product and platform. We are presently waiting for the Vendors to move forward with obtaining State Certification.  
 J. Irizarry offered the VAAC members an explanation of the application process for Vendors seeking State certification for a Remote Accessible Vote by Mail system (RAVBM).  
 VAAC members would like to review the RFI produced by the San Mateo County Elections and requests a more active role in vetting RAVBM Vendors. The RFI is a public document and will be shared with the VAAC.  
**ACTION ITEM:** C. Leung will investigate what we are able to share specifically and follow up with the group.  
 M. Levinson made a point that the work being done by San Mateo Counties Elections Division in selecting RAVBM Vendors will possibly lay the foundation for other Counties in the State.  
 J. Irizarry discussed challenges of sharing certain pieces of information that may be tied or related to our current litigation. There are limits of what we may or may not be shared for public consumption.

6. Voter Outreach and Education

- **ACTION ITEM:** R. Jones wants a copy sent by C. McCulloh for outreach during the November 8, 2016 Election.
- The Elections division performs outreach to Voters incarcerated in local jails. We maintain a relationship with several Law Enforcement officials that assist these Voters with picking up Vote by Mail ballots and checking on Voter Registration.
- **ACTION ITEM:** 349 Voter Registration cards were received from incarcerated Voters.

7. Election Day Transportation

- There are 2 companies that are Taxi services available to provide transportation on Election Day, Just Go and Luxor has the ability to provide vehicles and drivers for transporting persons with disabilities including wheelchair accessible vehicles.

8. Action Items for Next Meeting:

- Share news and information of the Motor Voter Law with the VAAC, specifically related to people who have issues obtaining a Drivers License or Identification Card – A. Suber
- VAAC intends to visit polling locations for the 11.8.2016 Election and plan to share their findings with the Elections Division.
- Next VAAC meeting is scheduled for Thursday, January 12, 2017 at 10:30 at the Redwood City, 555 County Center Plaza location.
- Meeting adjourned at 12:20