



Assessor-County Clerk-Recorder and Elections

San Mateo County Voting Accessibility Advisory Committee

Meeting Minutes
February 7, 2017
10:30 A.M.

(Meeting held at 40 Tower Road, San Mateo)

Members Present

Vincent Merola, Vice Chair
Mike Levinson
Wilhelmina (Sammi) Riley

Staff Present

Melinda Dubroff
Anthony Suber, Secretary
Michelle Yue

Guests Present

Bill Hershon, Disability Rights California
Fred Nisen, Disability Rights California

Items Discussed

1. Introduction of Committee Members and Announcements
 - All members in attendance were recorded.
 - V. Merola announced that this would be his last meeting as a VAAC member. He will be moving on from the Center for Independence and his supervisor intends to recommend a replacement from his organization to serve on the San Mateo County VAAC.
 - Introduced Fred Nisen and Bill Hershon as guests and VAAC applicants.
 - Announcements: Seniors on the move event, October 2017. VAAC and/or San Mateo County Elections Division will consider having a table at this event.
2. Review and approved Meeting Minutes from January 12, 2017 Agenda
 - Tabled until next meeting

3. Elections Staff Report

- A. Suber reviewed all scheduled and potential elections for the 2017 year. These included:
- March 7, 2017, Menlo Park City Elementary School District Special Election
- March 28, 2017, San Mateo-Foster City Elementary School District Special Mail Ballot Election
- April 4, 2017, Woodside Elementary School District Special Mail Ballot Election
- June 6, 2017 Town of Atherton Special Mail Ballot Election.

4. Review VAAC Charter and Application

- Subcommittee established to review and make recommended changes to current Charter. (M. Levinson and C. McCulloh to serve)
- Suggestions for membership application and or Charter rules regarding membership may require applications to attend at least 2 meetings prior to appointment by Mr. Church.
- Charter subcommittee will consider adding a clause that empowers the committee to remove members who are diligent in attending meetings after a fixed number of absences, with an option for reinstatement.
- Charter subcommittee will also consider amendments to indicate an expectation for members to attend all meetings.
- Charter subcommittee will consider adding a clause that if more than 1 person serves on the VAAC as a representative of a given agency / organization, etc. they receive only 1 membership vote, if we intend to have items that require voting.

ACTION ITEMS: Ensure “Review of VAAC Charter” appears on the next meeting’s agenda.

5. Vote Center Selection – November 7, 2017 UDEL Election

ACTION ITEMS: M. Yue will send out a list of the minimum accessibility requirements for an AB2028 election.

ACTION ITEMS: M. Yue will send out the most up to date list of confirmed and possible Universal Polling Places we will use for the 11.7.2017 election.

- J. Irizarry discussed the number of jurisdictions already scheduled to hold an election in November.
- M. Dubroff discussed the impact of SB 415 on the November 2017 election and that a district can hold a special election in non-even year.

6. Voter Outreach and Education

- Reviewed all Mobile Voting material with the VAAC.

7. 2017 Planning and Goal Setting

- Read the list of the VAAC accomplishments aloud at the meeting libraries.
- Q2/Q3 consider developing a video for mobile voting or other accessible voting options in partnership with the elections division.

ACTION ITEM: A. Suber will send a link of the last accessibility video to the VAAC.

ACTION ITEM: Disability Rights California has a video discussing accessible voting options that Fred and Bill will share with the VAAC.

ACTION ITEM: VAAC members will brainstorm other agencies or organizations to partner with in developing a new accessibility video and incorporate the VAAC role in the video.

- Video content may include, Mobile Voting, Curbside Voting, eSlate & DAU access, Vote Centers – ADA accessibility.

ACTION ITEM: Identify dates for reports to the Board of Supervisor by Mr. Church, to begin preparation on the letter from the VAAC regarding the successes of the committee and work that has been done.

8. Summary of Action Items for Next Meeting

- Meeting Schedule:
 - April 13th, 2017 at 10:30-12:00 pm at 555 County Center Plaza, 3rd Floor, Redwood City.
 - June 8th, 2017 at 10:30-12:00 pm at 555 County Center Plaza, 3rd Floor, Redwood City.

Meeting Adjourned at 12:00 PM